



آغا خان یونیورسٹی ایگزامینیشن بورڈ
AGA KHAN UNIVERSITY EXAMINATION BOARD

APPLICATION FORM FOR PROVISIONAL CERTIFICATE

A candidate who has passed their SSC/HSSC examinations with AKU-EB is eligible to apply for the provisional certificate prior to the issuance of the official certificate

Personal Details:

Name of Candidate:

Father's Name:

Candidate ID:

(as per last admit card)

Enrolment ID:

(as per result slip)

Certificate:

SSC

HSSC

Last Examination Session:

(Month and year)

Candidate's or Parent/ Guardian's Telephone/ Mobile #

Valid Email Address of Candidate or Parent/ Guardian

School Name:

School Code:

Purpose of Provisional Certificate:

Documents Collection Method:

By Hand from AKU-EB Karachi Office

By Hand from AKU-EB Gilgit Office

By Hand from AKU-EB Chitral Office

Dispatch to School

Important Notes:

- The provisional certificate will be dispatched to **school** within 07 working days of the receipt of the application form, if the mode of delivery is not mentioned on the form.
- Incomplete application form will not be processed and will be discarded after 15 working days without any refund.
- It is the candidate's responsibility to collect their documents from the office/ school within 07 working days after service period mentioned in the form. AKU-EB is not responsible for any loss/ damage to documents during dispatch.
- Where a courier service is used, the tracking number will be provided upon receipt from the courier company.
- If candidate needs the documents sent to your personal address, please submit a separate application with the form, including complete address and the reason for the request.
- Paid fees will not be refunded or re-adjusted upon request for cancellation of service.

Fee Details:

Fee for Provisional Certificate is **PKR 4,500**.

Fee for Provisional Certificate can be submitted in the following mode of payments:

1. **Pay Order:**

Beneficiary Name: The Aga Khan University
NTN #: 1206240-5

Important note: Pay order must be in favor of "The Aga Khan University", else your application will not be processed.

2. **Cash deposit at any HBL branch:**

Candidate/School/Institution can deposit amount in (PKR only) at any of the branch of Habib Bank Limited (HBL) and submit original deposit slip along with documents to AKU-EB.

Account Title The Aga Khan University
Account # 0896-79006003-01
Branch Code 0896
Bank Name Habib Bank Limited
Branch Name KARSANZ, Karachi
NTN #: 1206240-5

Important Note:

- AKU-EB candidates must mention their Enrolment ID and Name on HBL's deposit slip.
- School/Institutions should mention their institution name on HBL's deposit slip.
- The acknowledgement of payment given by the bank on the deposit slip (original) must be sent to AKU-EB office along with application form and documents. Photocopy of pay order/ deposit slip will not be accepted in any case.

Pay Order/ HBL Deposit #:

Dated:

Amount:

Mailing Address:

Completed form along with original Pay Order or HBL's Original Deposit Slip and documents to be sent to the following address.

The Aga Khan University Examination Board
Block - C, IED-PDC, 1-5/ B-VII
Federal B. Area, Karimabad
Karachi-75950, Pakistan
Tel: +92 21 3682 7011-8
Email: examination.board@aku.edu

Disclaimer:

I hereby acknowledge that I have read, understand and agree with all the points mentioned in the form.

Signature of Candidate: _____

Principal's Signature: _____
& School Stamp:
(for regular candidate only)

Date: _____

Date: _____